

募集職種	FP&A Manager
雇用形態	正社員
募集人数	1名
待遇	経験等を考慮し、当社基準に準じます
通常営業時間	9:30～18:00
職務内容	<p>ABOUT US</p> <p>Universal Pictures were the first of the modern Hollywood studios, and over their one hundred years, they have been responsible for some of the world's most memorable feature films. The home of ET, Jurassic Park, Despicable Me, Jason Bourne, Dracula, Bridget Jones, Mamma Mia!, The Mummy, Les Misérables, King Kong and the unstoppable Fast & Furious franchise, to name a few.</p> <p>Consumer Products group of the Universal Products & Experiences (“UP&E”) oversees NBCUniversal's consumer products licensing for Universal Pictures, NBC Television, Focus Features and DreamWorks Animation Film and Television. UP&E is part of NBCUniversal. NBCUniversal is one of the world's leading media and entertainment companies in the development, production, and marketing of entertainment, news, and information to a global audience. NBCUniversal owns and operates a valuable portfolio of news and entertainment television networks, a premier motion picture company, significant television production operations, a leading television stations group, world-renowned theme parks, and a suite of leading internet-based businesses. NBCUniversal is a subsidiary of Comcast Corporation. UP&E has been embarking on an aggressive growth strategy since 2016.</p> <p>JOB OVERVIEW</p> <p>The primary focus of this role is to work in a team to design, build, and manage a financial planning, analysis, & reporting function for APAC UP&E Finance:</p> <ul style="list-style-type: none"> • Fit-for-purpose for a start-up environment, focusing on areas that best support the group's aggressive growth strategy, and Scalable for the world-class organization that we are setting out to build. • Note: APAC covers Japan, Korea, Australia, New Zealand, SEA, India & South Asia <p>KEY ROLES & RESPONSIBILITIES</p> <ul style="list-style-type: none"> • Build and manage annual P&L budget and forecasts for selected APAC territories (covering Australia, New Zealand and SEA markets) • Perform and facilitate financial validation processes on revenues and costs, identify key financial risks and opportunities and report the updates in forms P&L statements and financial excel models.

- Partner with key regional business leaders and finance teams to achieve financial targets and drive financial performances.
- Work as a team member of APAC Finance to play a cross-regional APAC roles such as managing APAC revenue pivot tables and consolidating regional forecast deliverables.

Recurring processes:

- Annual budgeting process
- Quarterly financial forecasting and pacing (quarterly closing)
- Quarterly licensee reporting of royalties

Examples of specific tasks (that one may be involved):

- Facilitate financial forecast discussions with key market business leaders, analyze and identify key business drivers, risks and opportunities.
- Perform, report and deliver financial forecast analysis comparing vs. budget and prior year performance in forms of excel financial models.
- Communicate and support licensees with forecast and royalty uploading processes using internally developed internet-based systems.
- Preparation of forecast submission templates and facilitate the submission from licensees and rendering parties.
- Preparation of presentation slides for annual budget and quarterly reviews with senior management teams
- Research and preparation of market or competitive data and information reports to uncover business opportunities and risks on an ad-hoc basis

General:

- Provide strong professional and technical leadership, implementing best practices.
- Process Improvement (financial & operational)

SKILLS & EXPERIENCE

Technical & Professional:

- Career Level: Experienced
- Basic Qualification: bachelor's degree in finance or related field required (e.g., accounting)
- Minimum of 5 years relevant work experience (in a Consumer Products business or Global Media & Entertainment industry a plus), in a finance function
- Solid accounting background & technical expertise
- Qualified accounting and finance skills (i.e., certified accountant, Mastery in business administrations) are plus
- Native or an Advanced/ Fluent language skill in English (ability to facilitate and run discussions)
- Experience with systems such as SAP
- Advanced Excel skills
- PowerPoint skills, including ability to "tell a story" using PowerPoint

応募資格

	<p>General:</p> <ul style="list-style-type: none"> • Excellent communication skills, both verbal and written. Applicant should be a team player and be able to work with a variety of personalities. • Strong leadership skills and ability to work across multiple divisions. • Takes initiative and lead on projects. • Ability to work independently as well as part of a team in this fast- paced environment. • Proactive approach to problem solving including analytical and information system skills. • Ability to multi-task and prioritize work assignments and work well under pressure • Must be accurate, highly organized with great attention to detail <p>PERSONAL CHARACTERISTICS</p> <ul style="list-style-type: none"> • A flexible, innovative, and can-do attitude that thrives in a “start-up” environment • Excited about enabling aggressive growth and a world-class organization • Sense of humor, with a commercial, pragmatic outlook • Interested and passion in entertainment, character and consumer products businesses • Ability to travel
<p>勤務地</p>	<p>本社／東京都港区愛宕 2 丁目 5 番 1 号 愛宕グリーンヒルズ MORI タワー 【交通手段】 東京メトロ日比谷線「神谷町駅」徒歩 4 分 / 都営地下鉄三田線「御成門駅」徒歩 3 分</p>
<p>応募方法</p>	<p>下記メールアドレスに 履歴書（写真貼付）、職務経歴書（日本語・書式自由）希望動機（800 字程度）3 点を PDF 書式にてお送りください。</p> <p>※応募書類はご返却は致しません（個人情報厳重に管理し、当社にて破棄させていただきます）ので、あらかじめご了承ください。</p> <p>選考通過の方にのみ追って連絡いたします。</p> <p>【書類送付先】 tommy.liu@nbcuni.com</p> <p>応募書類の本社への持参は固くお断りします。 応募書類は返却いたしませんのでご了承ください。 ご応募いただく個人情報は採用業務のみに利用し、他の目的での利用や第三者への譲渡・開示することは一切ありません。</p>
<p>照会・問い合わせ</p>	<p>HR 採用アドレスまでお願いします。 tommy.liu@nbcuni.com</p>